

**WAREHORNE PARISH COUNCIL**

Minutes of the meeting held on Monday 15<sup>th</sup> September 2025 at 6.00pm  
Held in the Village Hall

**Present:****Parish Cllrs:** Cllrs P Jones, J Saunders, A Bailey**Borough Cllrs:** Cllrs A Hicks**County Cllrs:** 0**Apologies:** 3**Members of Public:****Clerk:** A Beach

| <b>Minute No.</b> |  | <b>Action</b> |
|-------------------|--|---------------|
| 1634              | <b>Apologies &amp; reasons for absence</b><br>Cllrs Ledger, Banach, Henderson  |               |
| 1635              | <b>Declaration of Interest</b><br>Declaration by Members of any interest, Pecuniary or Other than Pecuniary, in accordance with the Council's Code of Conduct.<br>To approve or reject any application put to the meeting by the Chairman in respect of Members' seeking a dispensation under the Localism Act 2011, s.33.<br>Request that Councillors' or any other persons' present declare if they intend to record any of the proceedings using any video or audio recording device or camera.<br>None declared. |               |
| 1636              | <b>Confirm the Minutes</b><br>The minutes of the meeting held on 21 <sup>st</sup> July 2025 were approved and signed by Cllr Jones.  |               |
| 1637              | <b>At this point the Meeting will be adjourned for the Public Session.</b><br>This session is for the public to express a view or ask a question on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.  |               |
| 1638              | <b>Borough Councillor Reports</b><br>Cllr Hicks reminded us that the Public Consultation regarding the Local Plan is currently taking place, the nearest location will be in Kingsnorth, and advised both Councillors and Residents to attend one of the locations.  |               |
| 1639              | <b>County Councillor</b><br>Cllr Barrett did not attend, and although the PC understand that KCC councillors do not have to attend PC meetings, Warehorne had excellent contact with the previous KCC Councillors.   |               |

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| 1640 | <p><b>Phase II The Pippins</b><br/> <u>Update on Application</u><br/> Nothing to report<br/> <u>S106 Update</u><br/> A letter from the owner of the old cricket ground to confirm the family were not interested in selling the land at the present time and hoped we would be successful in obtaining a suitable site.<br/> We are currently looking at two other options; partial acquisition of land adjacent to the B2067 and land to the rear of Goldfield.<br/> A task group has been set-up to take this project forward</p>  |  |
| 1641 | <p><b>Matters Arising</b><br/> <u>Location of Hamstreet Village Sign</u><br/> Following the installation of a new sign for Hamstreet that lies within the Warehorne boundary Kent Highways have confirmed the following: -<br/> <i>The sign is showing the start of Hamstreet village (not the start of Orlestone Parish). The village entry signs are not used to mark the parish boundaries but to identify the entry/exit of the villages drivers are entering. The sign has no bearing on the parish boundary extents or the Council Tax bands.</i><br/> <i>Since there is no change to the Parish boundaries, the houses mentioned remain in the Parish of Warehorne and so should not affect the finance from precept.</i><br/> <u>Footpath AE622 – Barbed wire on Stile</u><br/> No action has been taken by the landowner to resolve this issue.<br/> Post meeting The Clerk has spoken to the Public Rights if Way hotline, explained the problem and requested an urgent resolution.<br/> <u>Dandara</u><br/> Cllr Saunders requested the Clerk to contact Dandara and report the hedgerow planted as screening behind Orlestone View.<br/> The Clerk will also ask permission to erect a notice-board and chase up the non-working street lamps.<br/> <u>Bus Shelter Repairs</u><br/> Tenterden Roofing have completed the repairs to the shelter at a total cost of £336.00.</p> |  |
| 1642 | <p><b>Village Matters</b><br/> <u>Village Green</u><br/> <u>Village Hall</u><br/> Following a recent inspection a quotation for £17,650 has been received to complete the following: -</p> <ul style="list-style-type: none"> <li>- Remove old wiring and fittings</li> <li>- Install trunking and conduits</li> <li>- Install cables, sockets, lights, immersion heater, outside lights &amp; sockets, e/lights</li> <li>- Install cooker hood</li> <li>- Install new overhead radiant heaters and controls x 6</li> </ul>  |  |

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|------|--|--|
|      | <ul style="list-style-type: none"> <li>- Install blade hand dryers</li> <li>- Install fuse board in kitchen area</li> </ul> <p>The newer toilet block does not require work.<br/>It was suggested that two separate quotes be obtained, one for the essential wiring and another for the new, replacement, energy efficient items, as grants could be applied for to improve energy efficiency.</p>  |  |
| 1643 | <p><b>Malthouse Lane</b><br/><u>Breach of Planning</u></p> <p>The Ombudsman's office has requested further information, which has been provided.</p>   |  |
| 1644 | <p><b>Planning</b><br/>PA/2025/1292 – Land west of North Barn, Kenardington Road.<br/>Erection of a barn and track with retention of existing access (part retrospective)</p> <p>PC Decision<br/>Object – it breaches a number of policies listed in the Local Plan and a previous agricultural building was refused in 2021</p>   |  |
| 1645 | <p><b>Gov.uk Email Addresses</b></p> <p>The Clerk's new email address will be live from 22<sup>nd</sup> September 2025.</p>  |  |
| 1646 | <p><b>Correspondence</b><br/><u>Previously emailed</u></p> <p>KALC</p> <ul style="list-style-type: none"> <li>– Chief Executive Bulletin</li> <li>– August Newsletter</li> <li>– Training &amp; Weekly Bulletins</li> <li>– Ashford Local Plan</li> </ul> <p>KALC – Ashford Branch</p> <ul style="list-style-type: none"> <li>– Minutes of the meeting on 30<sup>th</sup> July 2025</li> <li>– Agenda of the meeting on 24<sup>th</sup> September at Aldington Village Hall</li> </ul> <p>NALC</p> <ul style="list-style-type: none"> <li>– Chief Executive Bulletins</li> </ul> <p>KCC</p> <p>Ashford BC</p> <ul style="list-style-type: none"> <li>– Details of Green Space application</li> </ul> |  |
| 1647 | <p><b>Finance</b><br/><u>Authorisation of Payment</u></p> <p>Chq No 425 – Tenterden Roofing Repairs – Bus Shelter repairs £336.00<br/>Chq No 501 – J Saunders – Preparing bus shelter £30.00<br/>Chq No 502 - A Beach – July &amp; August Salary £441.08<br/>Chq No 503 – Kenardington PC – Agreed share of Clerks Conference £28.00</p>   |  |

|      | <p>Direct Debit Hugo Fox July - £11.99</p> <p>Either a full transfer of the balance of £398.22 in the Bus Shelter account will be transferred to the current account and the account closed down or transfer £366.00 and leave the remaining £32.22 in the account. Councillors agreed to transfer the full amount and close the account.</p> <p><u>Receipts</u><br/>Village Hall – Share of Internet Connection £273.60</p> <p><u>NALC 2026 Salary Increase</u><br/>The annual salary increase has been approved by SLCC, the new rate is back-dated to April 2025.<br/>If approved the Clerk’s salary will be increased by £2.27 per week</p> <div style="border: 1px solid black; padding: 5px; text-align: center;"> <p><b>Local Government Services Pay Agreement 2025/26</b></p> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th colspan="2">01-Apr-24</th> <th colspan="2">01-Apr-25</th> <th>Scale Ranges</th> </tr> <tr> <th>SCP</th> <th>£ per annum</th> <th>£ per hour</th> <th>£ per annum</th> <th>£ per hour</th> <th></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">11</td> <td style="text-align: center;">£27,269</td> <td style="text-align: center;">£14.13</td> <td style="text-align: center;">£28,142</td> <td style="text-align: center;">£14.59</td> <td style="text-align: center;">LC1 (substantive benchmark range)</td> </tr> </tbody> </table> <p>Councillors approved the increase</p> |            | 01-Apr-24   |            | 01-Apr-25                         |  | Scale Ranges | SCP | £ per annum | £ per hour | £ per annum | £ per hour |  | 11 | £27,269 | £14.13 | £28,142 | £14.59 | LC1 (substantive benchmark range) |  |
|------|---|------------|-------------|------------|-----------------------------------|--|--------------|-----|-------------|------------|-------------|------------|--|----|---------|--------|---------|--------|-----------------------------------|--|
|      | 01-Apr-24   |            | 01-Apr-25   |            | Scale Ranges                      |  |              |     |             |            |             |            |  |    |         |        |         |        |                                   |  |
| SCP  | £ per annum   | £ per hour | £ per annum | £ per hour |                                   |  |              |     |             |            |             |            |  |    |         |        |         |        |                                   |  |
| 11   | £27,269   | £14.13     | £28,142     | £14.59     | LC1 (substantive benchmark range) |  |              |     |             |            |             |            |  |    |         |        |         |        |                                   |  |
| 1648 | <p><b>Working Party Reports</b></p> <p>Finance - Monthly Transaction Statement, following the above transactions the balance of the Current Account is £5,955.09, NSI Investment Account £6,865.44 and Bus Shelter Account £398.22, total working capital is £13,218.75 and reconciled to the bank statement dated 29<sup>th</sup> August 2025<br/>Highways – Nothing to report</p>   |            |             |            |                                   |  |              |     |             |            |             |            |  |    |         |        |         |        |                                   |  |
| 1649 | <p><b>Items for Information</b></p> <p>None received</p>  |            |             |            |                                   |  |              |     |             |            |             |            |  |    |         |        |         |        |                                   |  |
| 1650 | <p><b>Date of the next scheduled meeting, 20<sup>th</sup> October 2025 at 6pm.</b></p>  |            |             |            |                                   |  |              |     |             |            |             |            |  |    |         |        |         |        |                                   |  |

The Chairman closed the meeting at 6.50pm and thanked everyone for their attendance.

**Dates for Future Meetings**

November Monday 17<sup>th</sup>

December No Meeting

Meetings normally start at 6.00pm