

## WAREHORNE PARISH COUNCIL

Minutes of the meeting held on Monday 20<sup>th</sup> June 2022 at 6.00pm  
Held in the Village Hall

**Present:**

**Parish Cllrs:** Cllrs P Jones – Chair, J Saunders, J Banach, R Henderson,  
**Borough Cllrs:** Cllrs D Ledger & G Sparks  
**County Cllrs:** 0  
**Apologies:** 2  
**Members of Public:** 3  
**PCSO:**  
**Clerk:** A Beach

Minute No.		ACTION
1102	<p><b>Apologies &amp; reasons for absence:</b> Cllrs Bodle and Robey</p>	
1103	<p><b>Declaration of Interest</b></p> <ul style="list-style-type: none"> <li>i. Declaration by Members of any interest, Pecuniary or Other than Pecuniary, in accordance with the Council’s Code of Conduct.</li> <li>ii. To approve or reject any application put to the meeting by the Chairman in respect of Members’ seeking a dispensation under the Localism Act 2011, s.33.</li> <li>iii. Request that Councillors’ or any other persons’ present declare if they intend to record any of the proceedings using any video or audio recording device or camera.</li> </ul> <p>None declared.</p>	
1104	<p><b>Confirm the Minutes</b> The minutes of the meetings held on 23<sup>rd</sup> May 2022 were approved and signed by the Chairman, Cllr Jones.</p>	
1105	<p><b>At this point the Meeting will be adjourned for the Public Session.</b>  <b>This session is for the public to express a view or ask a question on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.</b></p> <p>3 members of the public attended the meeting to raise an issue regarding the right of way running between Burr Farm and Elm Farm on Warehorne Road. The owner has already removed the stile, and informed nearby residents that he intends to put services in and surface the bridleway to allow him access the field where his daughters horse is kept. Cllr Sparks advised them that planning permission would be needed prior to any work being carried out and asked them to contact him if any work starts. Cllr Jones asked them to forward any photos and statements they have to the clerk and the PC will draft a letter to Ashford BC</p>	
1106	<p><b>Borough Councillor Reports</b></p>	

	<p>GS has once again asked Jo Alexander for an update on the legal action regarding Forest View in Malthouse Lane and stated that if a response is not received the issue will be reported the Chief Executive.</p> <p>He also confirmed he will be reporting the removal of the hedgerow by Dandara on the Warehorne Road construction site.</p>	
1107	<p><b>County Councillor Report</b> Cllr Robey sent his apologies</p>	
1108	<p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>– Defibrillator Training Cllr Jones asked members if they felt this would be useful and it was agreed to ask the Village Hall committee if it would be possible to hold a session at the October or November Brunch, once confirmation is received the Clerk will contact John Rivers and ask if he would be able to conduct it.</li> <li>– Queen’s Green Canopy Cllr Henderson is going to contact Ashford BC for further details.</li> <li>– Leacon Cottage – Hedgerow Ashford BC tree officer, Phil Cook, sent an email to the insurers of the property informing them the requirements, as follows : - If the feature is not a maintained hedge, then you may need serve a S211 Notice, as the vegetation appears it may be within the Conservation Area. Looking at the map below with the CA edged in pink the feature may be without the CA. (See Appendix 2206-2 for diagram) I note that some of the vegetation feature is many metres distant from the property and would ask what evidence there is to support such a significant length of removal? It may be that the section nearest the road could be retained without risk to the structure.</li> </ul>	
1109	<p><b>Village Matters</b></p> <p><b>Speed Limit</b></p> <ul style="list-style-type: none"> <li>– Ongoing.</li> </ul> <p><b>Village Gateways</b></p> <ul style="list-style-type: none"> <li>– KCC Highways notified the Clerk that installation may be delayed as they only ordered one gateway by mistake, the Clerk has requested these were given priority once received, which has been confirmed.</li> </ul> <p><b>Village Sign Update</b></p> <ul style="list-style-type: none"> <li>– Cllr Henderson reported that they are currently looking at different options including asking B E Ames Limited of New Romney, for a quotation. Cllr Jones asked if they would be able to refurbish the crossroads signpost, Cllr Henderson agreed to ask them.</li> </ul> <p><b>Village Green</b></p> <ul style="list-style-type: none"> <li>– Nothing to report.</li> </ul> <p><b>Platinum Jubilee Review</b></p> <ul style="list-style-type: none"> <li>– Cllr Jones confirmed that the events were all very successful Currently, we have spent a total of £2,691.37, as detailed on Appendix 2206-1 attached, leaving an available balance of £133.63, leaving just the</li> </ul>	

	<p>gas used for the beacon to pay, once paid the remainder will be spent on plaques for the picnic tables.</p> <p><b>Village Hall</b></p> <ul style="list-style-type: none"> <li>– The replacement cabinet has arrived and is ready to be installed.</li> </ul>	
1110	<p><b>Malthouse Lane</b></p> <p>The Clerk confirmed that no response has been received from Ashford BC to the second request for a detailed timeline sent on 3<sup>rd</sup> May 2022.</p> <p>Councillors agreed that this was unacceptable and agreed to increase pressure in September, after the summer break , including notifying the Ashford Member of Parliament, Damian Green, Ashford BC Chief Executive, Tracey Kerley.</p>	
1111	<p><b>Warehorne Road Development</b></p> <p>Orlestone PC copied us in on a letter sent to Simon Cole regarding debris from lorries being spread over the road, stating that there does not appear to be a wheel washer on site.</p>	
1112	<p><b>Planning</b></p> <p><u>WPC Comments</u></p> <p><b>22/00145/TC – Monks Hill Cottages, Church Road</b></p> <p>Crown lift on all trees along the track up to a height of 5 metres, to allow tankers to gain access</p> <p><u>ABC Comments</u></p> <p><b>22/00461/AS – Whispers, Warehorne Road</b></p> <p>Erection of one dwelling on land to the west of Whispers.</p> <p>ABC Decision – Permit</p> <p><b>22/00059/AS – Gold House, Warehorne Road</b></p> <p>Demolition and replacement of existing single garage to front of property and demolition and replacement of existing garage to rear of property</p> <p>ABC Decision – Withdrawn by applicant</p> <p><b>22/00122/AS – 2 Ham Hill Cottages, Ham Mill Lane</b></p> <p>Variation of condition 1</p> <p>ABC Decision - Refuse</p>	
1113	<p><b>Village Website</b></p> <p>Clerk reported that a new domain name; Warehornepc.com; has been registered with 123 Reg.com, at a cost of £38.38 , the expiry date is 31<sup>st</sup> May 2024.</p> <p>An account has been set-up with HugoFox for the new website and this is currently being created.</p>	
1114	<p><b>Correspondence</b></p> <p><u>Previously emailed</u></p> <p>KALC</p> <ul style="list-style-type: none"> <li>– KALC News May 2022</li> <li>– NALC CEO Report</li> <li>– KALC CEO Report</li> <li>– Councillors Conference on 30<sup>th</sup> June 2022 at Lenham Community Centre</li> <li>– Chairmanship Conference on 28<sup>th</sup> July 2022 at Lenham Community Centre</li> </ul>	

	<p>KALC – Ashford Branch</p> <ul style="list-style-type: none"> <li>– Draft minutes of the meeting held on 12<sup>th</sup> May 2022</li> </ul> <p>Ashford BC</p> <ul style="list-style-type: none"> <li>– Minutes from the Local Council Forum</li> </ul> <p>Action with Communities in Rural Kent</p> <ul style="list-style-type: none"> <li>– KCC Village and Community grants</li> </ul> <p>Salvation Army</p> <ul style="list-style-type: none"> <li>– Sent a note of thanks for our donation, a copy was forwarded to Rosemary Hignett for information.</li> </ul>	
1115	<p><b>Finance</b></p> <p><b>a. Authorisation of Payments</b></p> <p>Chq No 392 – J Banach - Welcome Drinks - £148.62</p> <p>Chq No 393 – Prizes - £12.92</p> <p>Chq No 394 – P Cullum, Face painting - £50.00</p> <p>Chq No 395 – A Beach – Repayment Domain Fee - £38.38</p> <p>Chq No 396 – A Beach – May Salary - £199.34</p> <p><b>b. Receipts</b></p> <p>Ashford BC – 1<sup>st</sup> Precept Payment - £2,500.00</p>	
1115b	<p><b>Annual Return 2021/22 (AGAR)</b></p> <p>The clerk presented the completed AGAR and associated documents to Councillors, confirming that the internal auditor did not find any issues and had signed them off.</p> <p>Councillors accepted the documents and Cllr Jones signed them.</p>	
1116	<p><b>Working Party Reports</b></p> <ul style="list-style-type: none"> <li>• Finance - Monthly Transaction Statement, following the above transactions the current balance of the Treasurers' Account is £7,794.73, NSI Investment Account £6,859.06 and Bus Shelter Account £398.22, total working capital is £15,052.01</li> <li>• Highways – Some repairs have been carried out in Malthouse Lane, but there are still to be completed</li> <li>• Public Rights of Way – Nothing to report</li> </ul>	
1117	<p><b>Items for Information</b></p> <p>Nothing to report.</p>	
1118	<p><b>Date of the next scheduled meeting will be on 18<sup>th</sup> July 2022</b></p>	

The Chairman closed the meeting at pm and thanked everyone for their attendance.

### Dates of future meetings

Month	Date	Type of Meeting	Start Time
September	19 <sup>th</sup>	Normal	6.00pm
October	17 <sup>th</sup>	Normal	6.00pm
November	21 <sup>st</sup>	Normal	6.00pm

## Appendix 2206-1

	Receipts	Spend	Balance
Lottery Grant	£2,325.00		£2,325.00
ABC Grant	£500.00		£2,825.00
Benches		£1,624.72	£1,200.28
Entertainer		£165.00	£1,035.28
Gazebo		£379.99	£655.29
Cutlery		£23.69	£631.60
Plates		£137.96	£493.64
Flyers		£27.59	£466.05
Tablecloths & Napkins		£49.49	£416.56
Medals		£71.39	£345.17
Welcome Drinks		£148.62	£196.55
Prizes		£12.92	£183.63
Face Painting		£50.00	£133.63
<b>Totals - To date</b>	<b>£2,825.00</b>	<b>£2691.37</b>	<b>£133.63</b>

## Appendix 2206-2

